

eDiscovery Compliance Search

Description

Master the concepts of Commvault's integrated Web-based Compliance Search tool and discover pertinent information for your investigation. This self-paced eLearning course presents an explanation of how to navigate through the Case Manager interface, how to build review sets, legal holds, and export sets, and how to use basic and advanced search techniques. Search teams will explore real world examples for e-mail and file search to strengthen their learning experience.

This course also includes an eDiscovery Compliance Search Guide to supplement the educational experience. This guide is in PDF form and can be downloaded from the Resources menu within the eLearning module.

Benefits

Upon completion of this eLearning course you will be able to:

- Implement the primary phases of a search workflow process.
- Navigate the Web Search interface.
- Conduct basic searches and manage search results.
- Navigate the Case Manager, a feature within the Compliance Search that enables Legal Teams to collect data from specific sources that are owned by a particular person.
- Use the Query Builder to craft complex queries to search both content and metadata.

Who should attend this course?

This course is intended for personnel working within a legal framework who are directly or indirectly responsible for data search and discovery.

Delivery Methods

eLearning

Highlights

Product Release

- Commvault Version 11

Delivery Method

- eLearning

Duration

- eLearning course approximately 45 minutes